



PSIGEN software **inc.**
the **science** of document capture

QUICKstart

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Modified: 12.5.19
Screenshots: 7.5.0.11



PSI**capture**

PSIcapture Installation using a Product Key

Quick Start Guide

Getting Started

Welcome to PSICapture!

This Quick Start Guide is designed to help you through the process of installing PSICapture for use in Standalone mode on a machine where it has never before been installed. You will also learn to configure some basic Storage Locations. For additional information on features not covered in this guide please refer to the PSIGEN wiki at help.psigen.com. PSIGEN offers detailed hands on training with the PSICapture software as well.

This guide covers Installation of PSICapture 7.6.x. This guide assumes you have basic knowledge of Microsoft Windows.



Requirements:

- Ensure your computer meets the [min. requirements](#)
- You have **DOWNLOADED** version 7.6.x of PSICapture
- You have a current PSICapture License Key
 - PSxxx-xxxxxxx – Product Key

☆ Note:

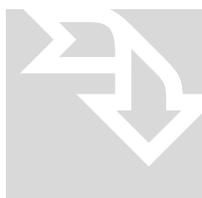
Keys that begin with the letters “LS” and “PS” are entered from the License Server application, which is not covered in this Guide.

Download the Installation Package

As of the creation of this Guide, the latest version of the PSICapture software is available at this location:

<http://downloads.psigen.com/PSICapture.Setup.7.6.zip>

The version number near the end of the above URL will change as newer versions are released.



The PSICapture Setup file is roughly 500 MB. When using a broadband connection, you should be able to download it in around 10-15 minutes.

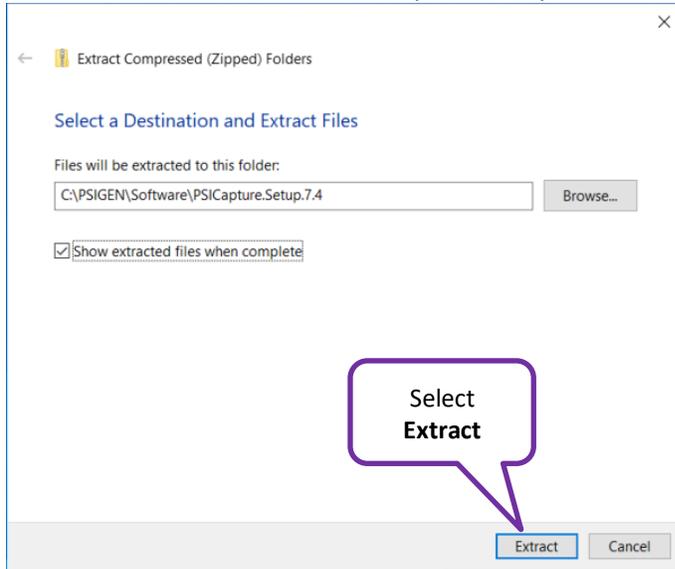
Extract the Setup File

When your download has completed, open the folder where you downloaded the file.

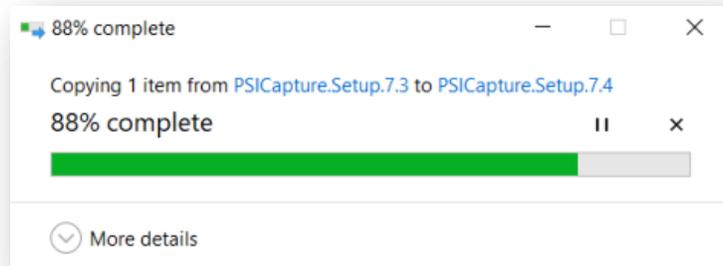
The PSICapture Setup is a compressed (zipped) folder that you will need to unzip before you can install the software. Right-click on the file and select **Extract All...**

Enter the Destination path as:

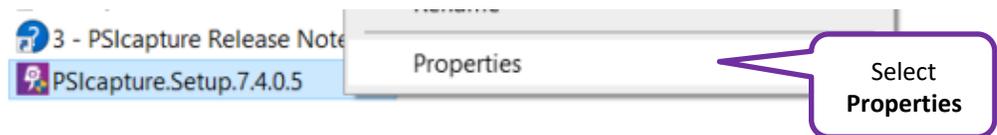
C:\PSIGEN\Software\PSICapture.Setup.7.0



The files will be copied out of the compressed folder to the Destination location.



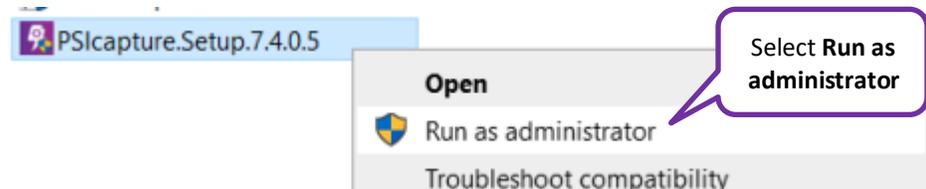
Select the PSICapture Setup executable from the new location and Right-click on the install file and select **Properties**.



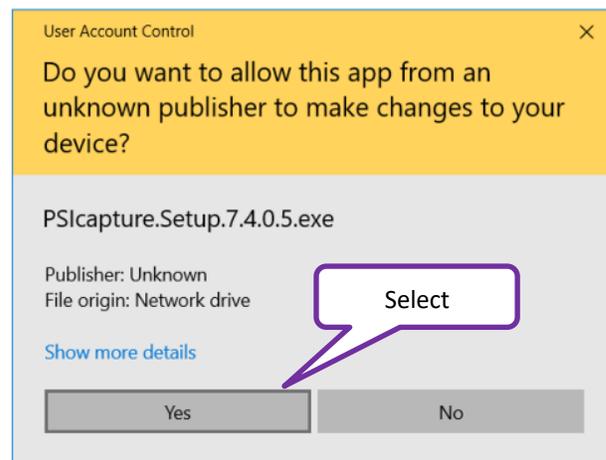
At the bottom of the Properties windows, if there is either a button or a checkbox to **Unblock** the file, please click it. If you do not see any option to Unblock or if it is grayed out, the file is already unblocked, and no action is necessary. Click **OK**.

Running the Installation Package

Right-click on the installation package you just extracted from the compressed (zipped) file and choose **Run as administrator**.

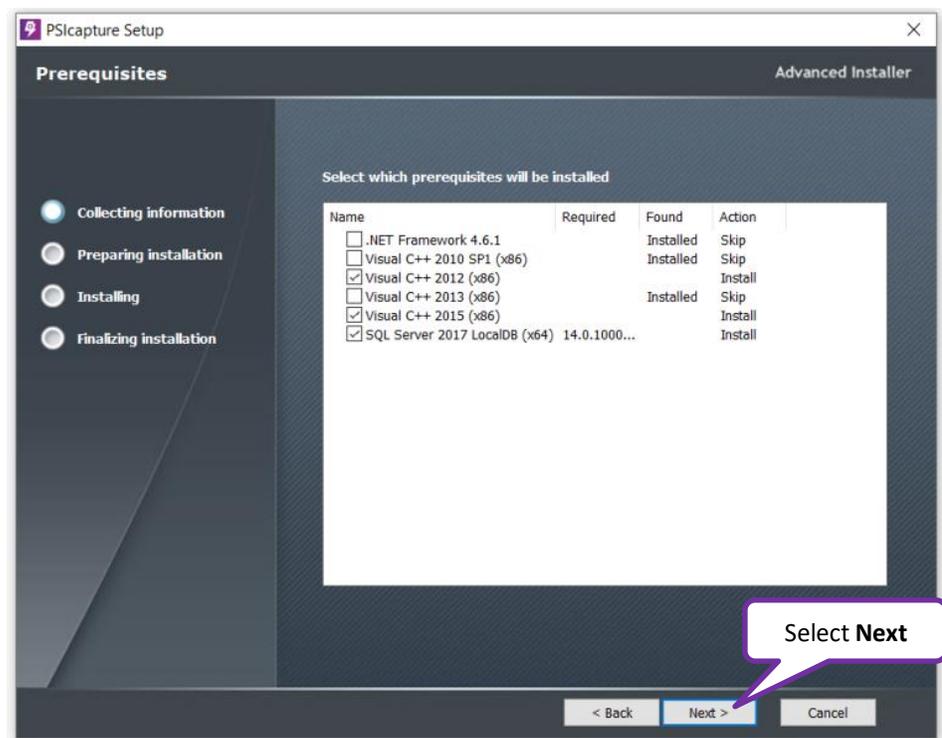
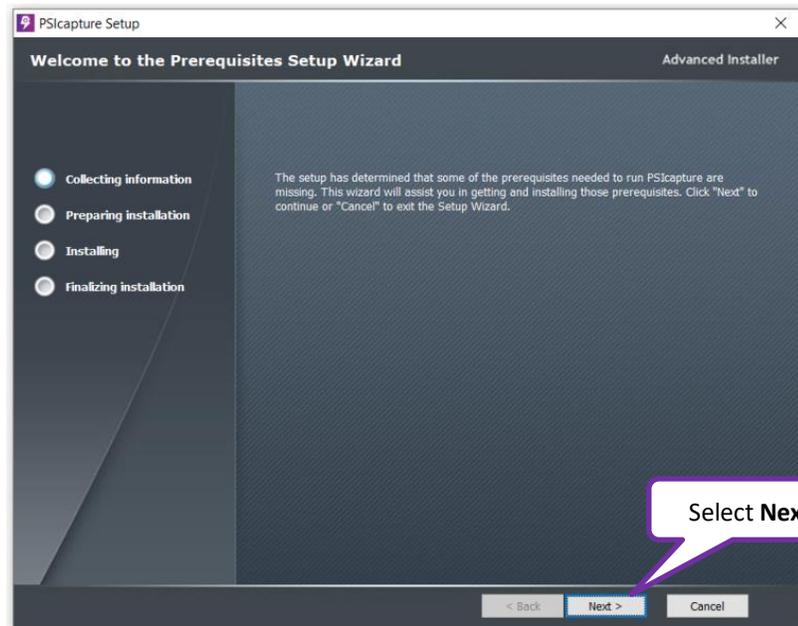


Select **Yes**

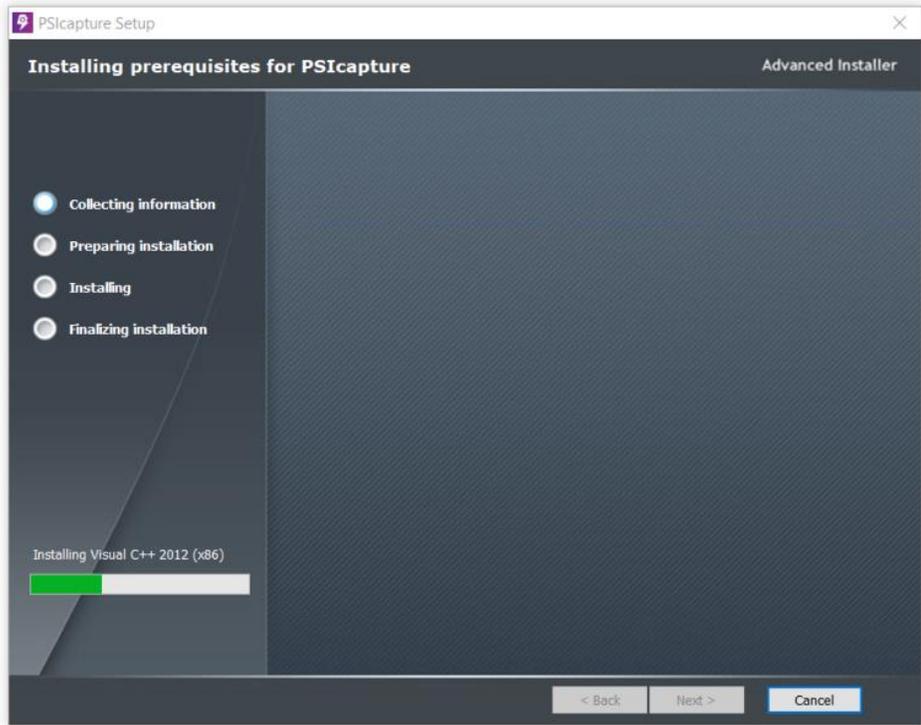


Prerequisites Wizard

The setup wizard will automatically determine whether any of the prerequisites needed to run PSiCapture are missing.

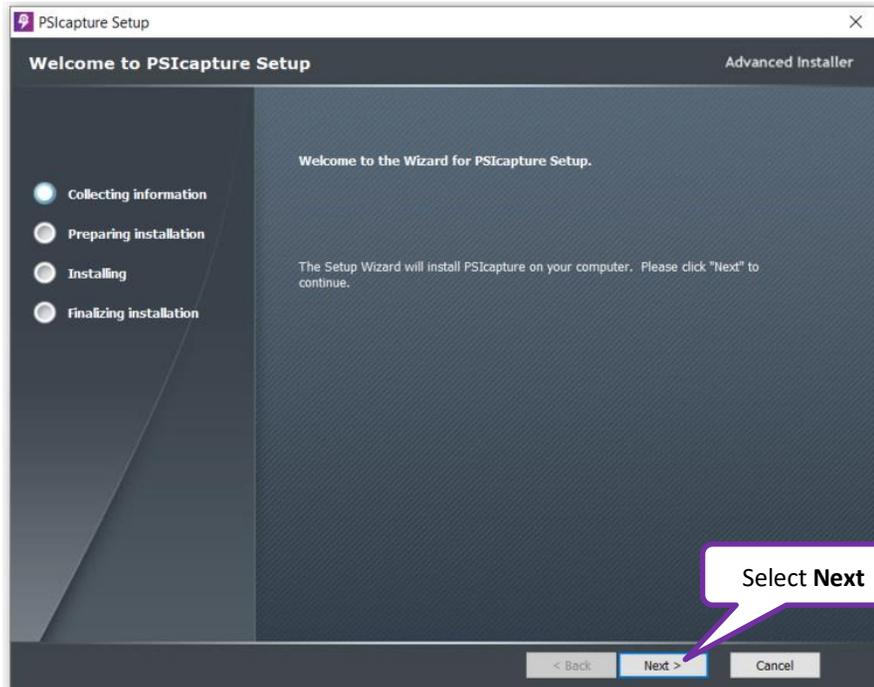


☆ Note:
All missing prerequisites will automatically be selected for you. If they are unselected, then requirements are already met.

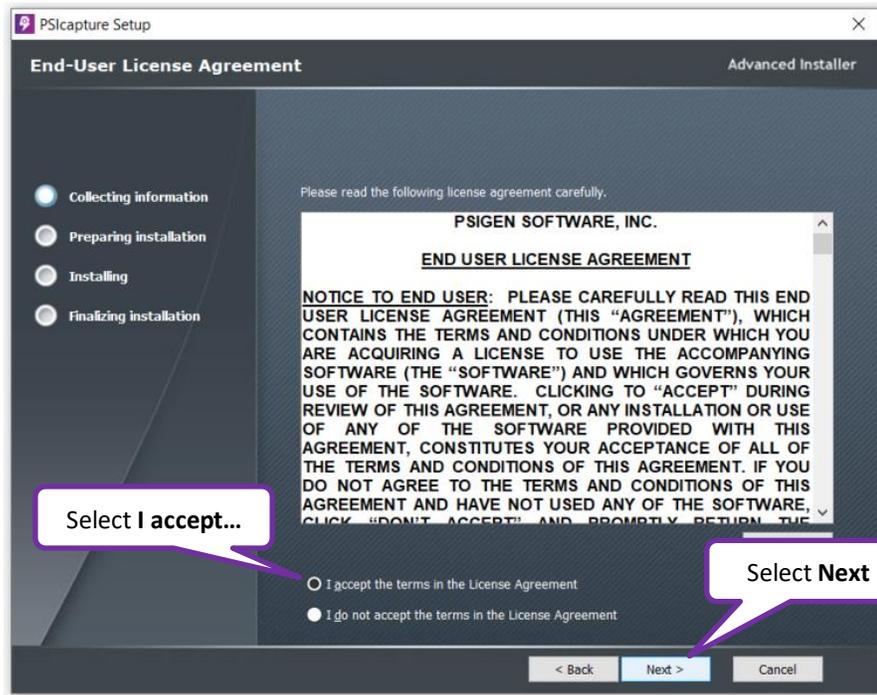


PSICapture Setup

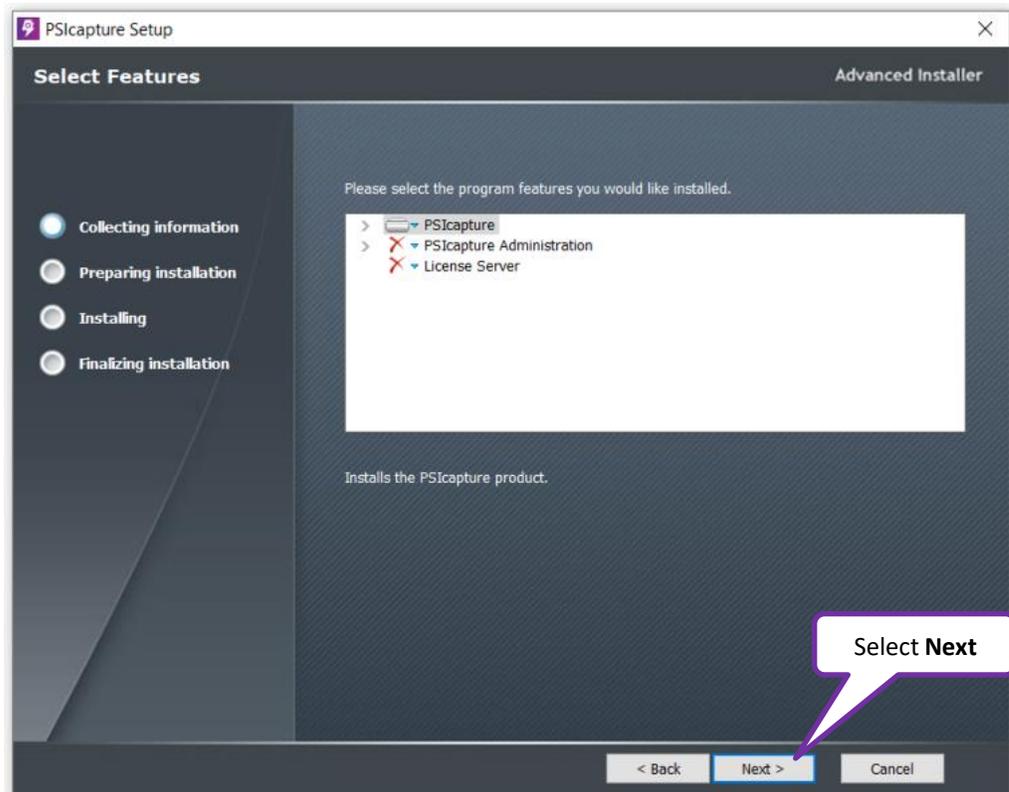
The Setup Wizard will install PSICapture on your computer.



Review, then **Accept** the terms in the License Agreement.



Leave only the default features selected and select **Next**.



PSIcapture

This is the core installation for the PSIcapture product. This is the only feature that you need to install to create capture profiles and process batches.

PSIcapture Administration

This will **only** install the Administration module. When running the Admin Tool you will be able to create, modify, and review capture profile configurations and run reports, but you **will not** be able to capture images or process batches through any workflow. Running the PSIcapture Admin Tool does not consume a license.

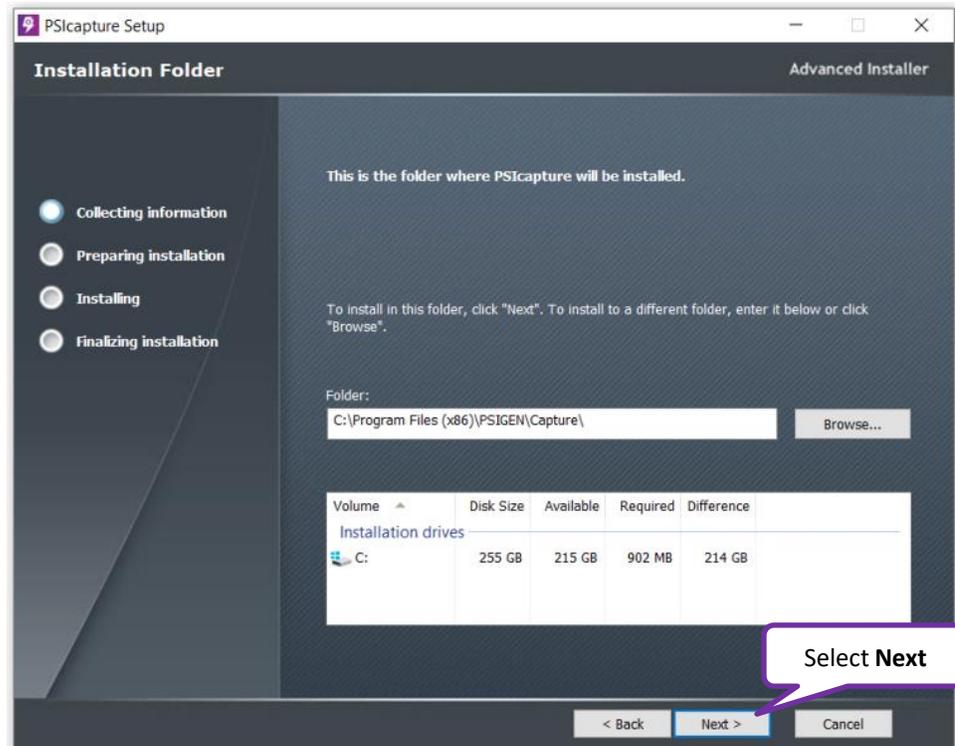
License Server

This will install the License Server service and management tools. This is used to manage the concurrent licenses, and track usage of the pooled annual page counts. If you are running the software in standalone mode, as opposed to in a multi-machine production environment, then the License Server feature is unnecessary.

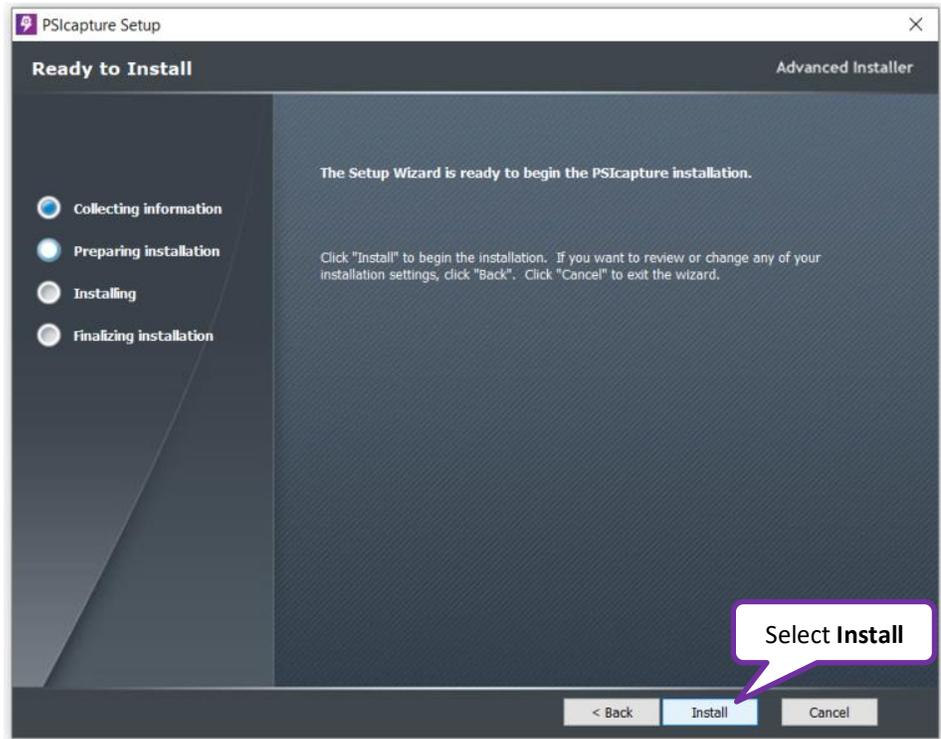
☆ Note:

If you will be installing the License Server separate from the main Capture Server or have Network Workstations, you will want to make sure you are running the same build on all installations.

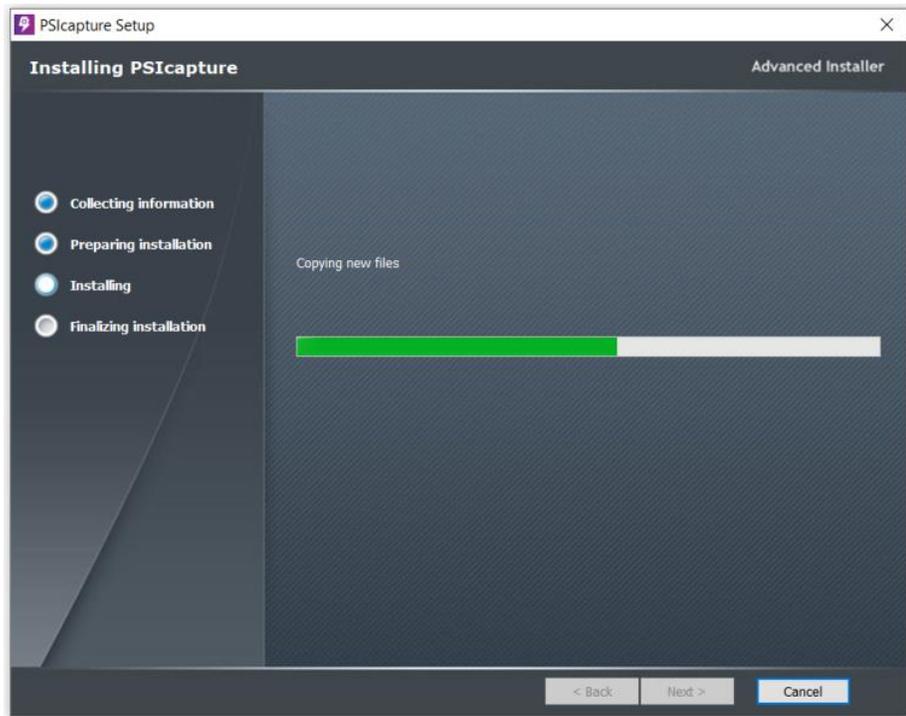
To install to the default folder, select **Next** again.



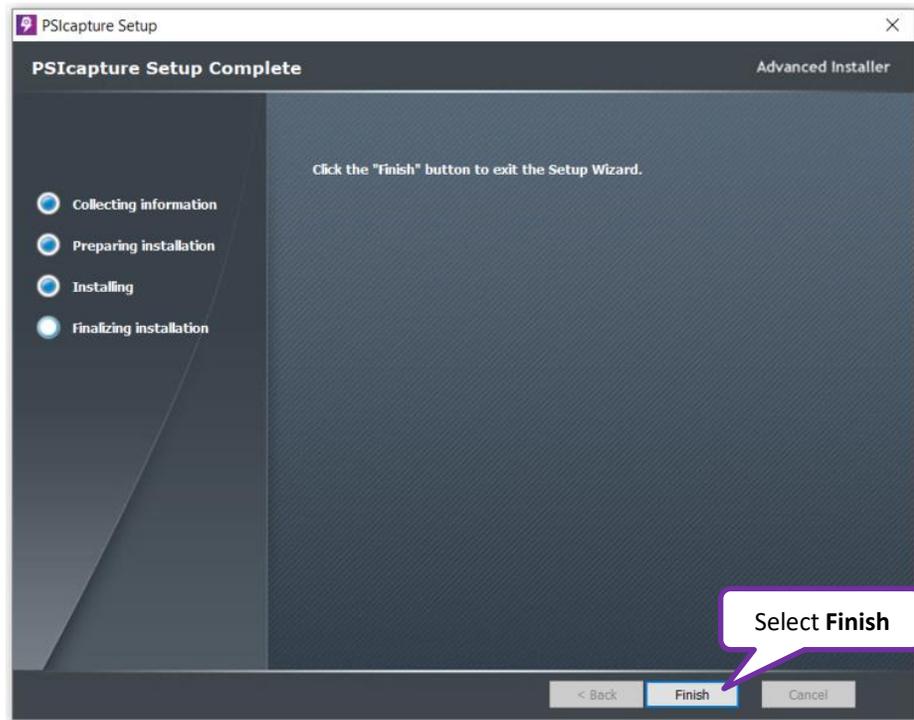
The Setup Wizard is now ready to begin the PSIcapture installation.



Wait for the files to be extracted from the installer. The extracted files will then be copied to the install location.

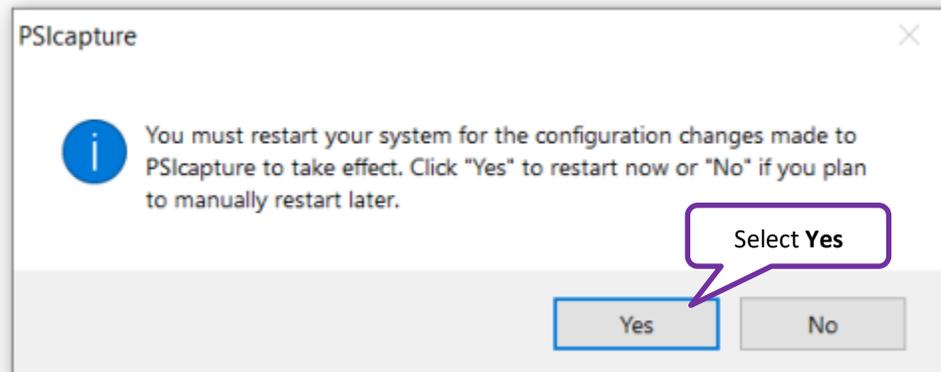


When installation is complete, select **Finish**.



When installation is complete, you may be prompted to reboot, select **Yes**.

☆ Note:
If you will be installing PSICapture for the first time on this machine it will require a reboot after the installation is complete.



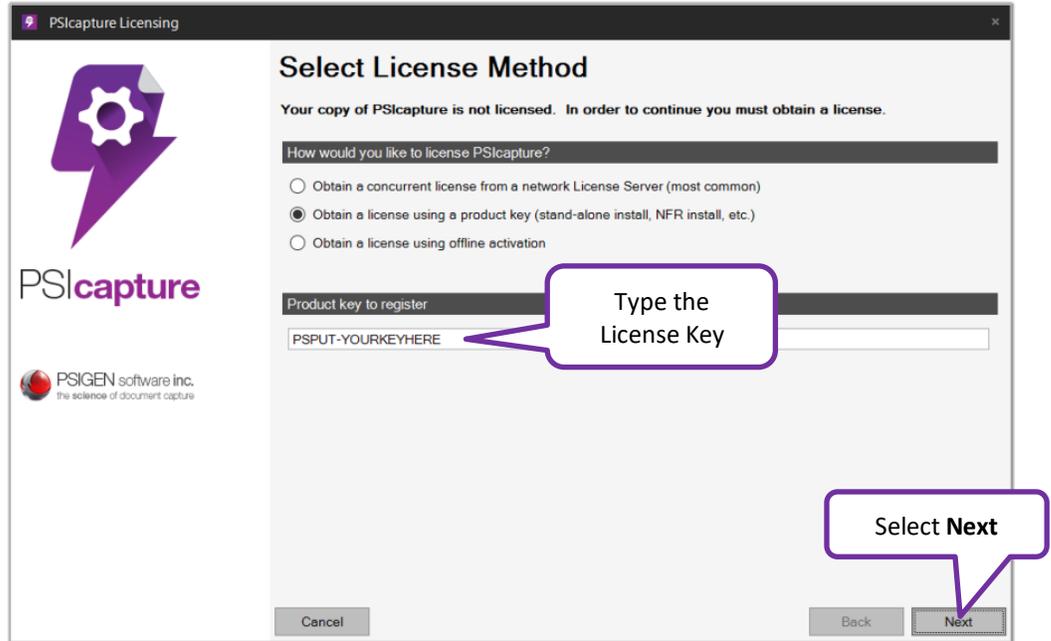
Open and License PSICapture

Open PSICapture from the icon on the desktop or from the Start Menu.



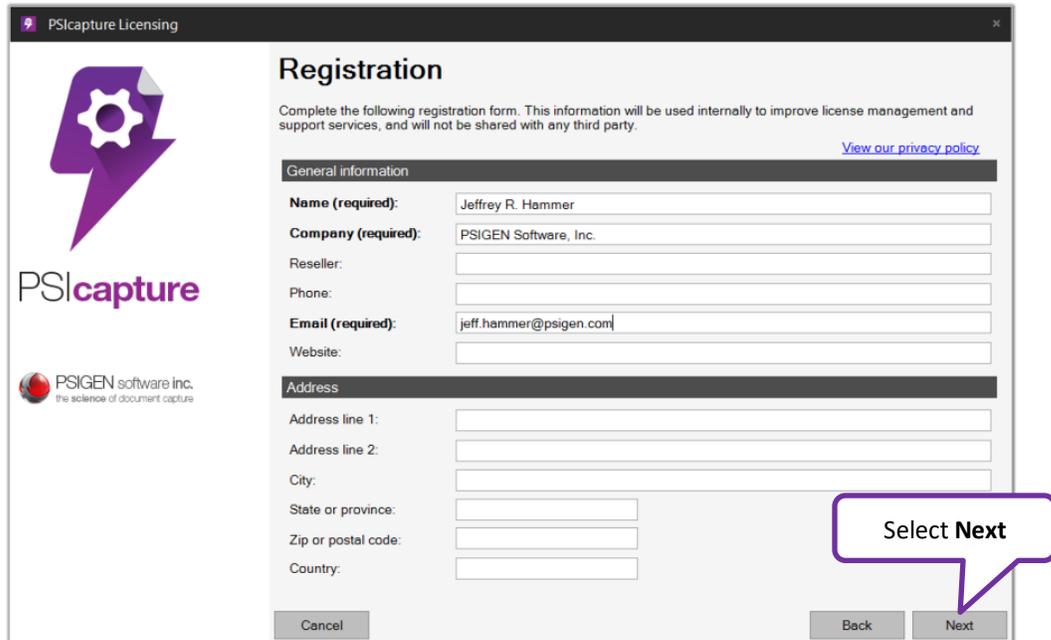
Since you are licensing PS!capture in Standalone mode to run on your machine only, we will leave the default option to **Obtain License using a Product Key**.

Enter the PSxxx-xxxxxxx license key as provided by PSIGEN.



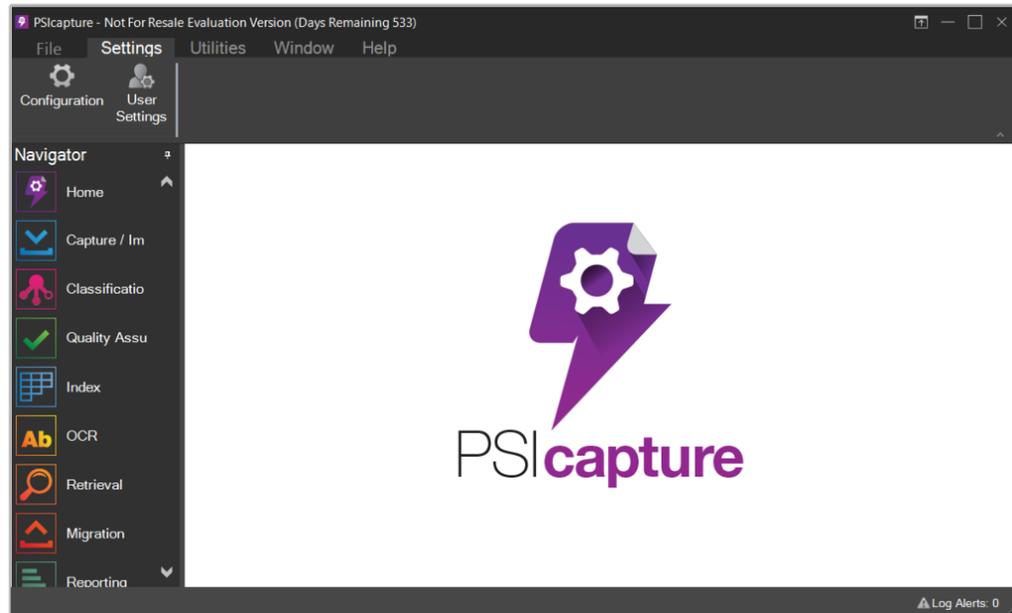
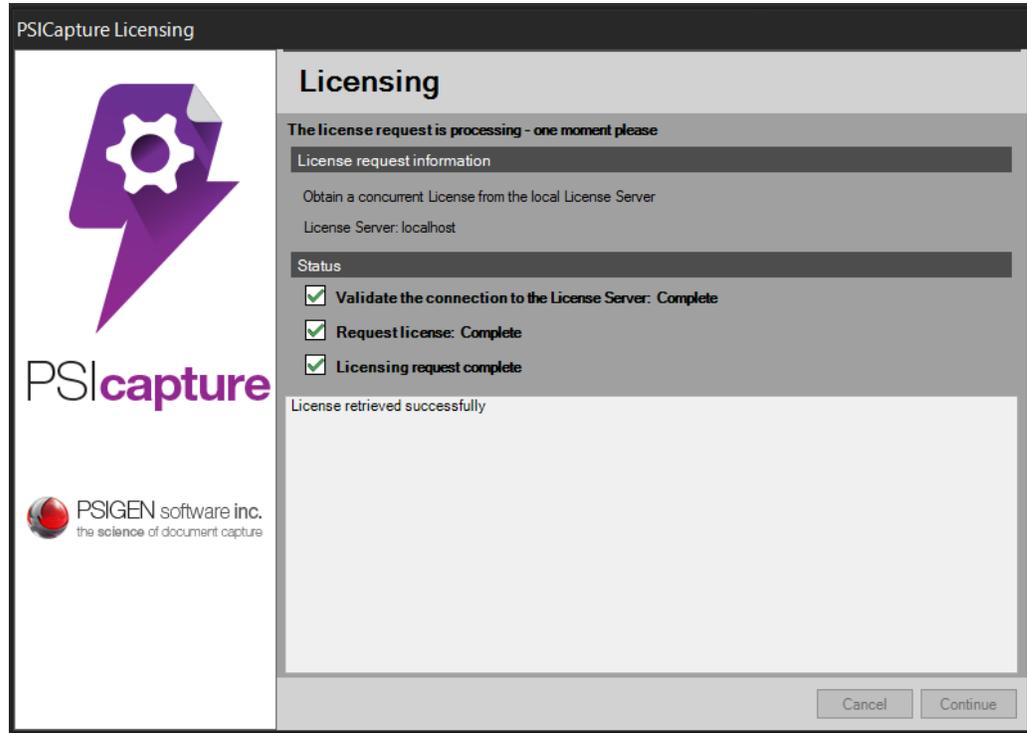
The screenshot shows the 'Select License Method' dialog box. On the left is the PS!capture logo and PSIGEN software Inc. logo. The main area has the title 'Select License Method' and a message: 'Your copy of PS!capture is not licensed. In order to continue you must obtain a license.' Below this is a section 'How would you like to license PS!capture?' with three radio buttons: 'Obtain a concurrent license from a network License Server (most common)', 'Obtain a license using a product key (stand-alone install, NFR install, etc.)' (which is selected), and 'Obtain a license using offline activation'. Below that is a 'Product key to register' section with a text input field containing 'PSPUT-YOURKEYHERE'. A callout bubble points to this field with the text 'Type the License Key'. At the bottom right, a callout bubble points to the 'Next' button with the text 'Select Next'. There are also 'Cancel', 'Back', and 'Next' buttons at the bottom of the dialog.

Complete the following registration form (**bold** fields are required).



The screenshot shows the 'Registration' dialog box. On the left is the PS!capture logo and PSIGEN software Inc. logo. The main area has the title 'Registration' and a message: 'Complete the following registration form. This information will be used internally to improve license management and support services, and will not be shared with any third party.' There is a link for 'View our privacy policy'. Below this is a section 'General information' with several fields: 'Name (required):' with 'Jeffrey R. Hammer', 'Company (required):' with 'PSIGEN Software, Inc.', 'Reseller:', 'Phone:', 'Email (required):' with 'jeff.hammer@psigen.com', and 'Website:'. Below that is a section 'Address' with fields for 'Address line 1:', 'Address line 2:', 'City:', 'State or province:', 'Zip or postal code:', and 'Country:'. A callout bubble points to the 'Next' button with the text 'Select Next'. There are also 'Cancel', 'Back', and 'Next' buttons at the bottom of the dialog.

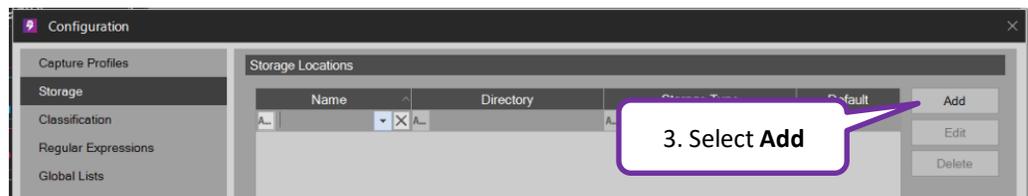
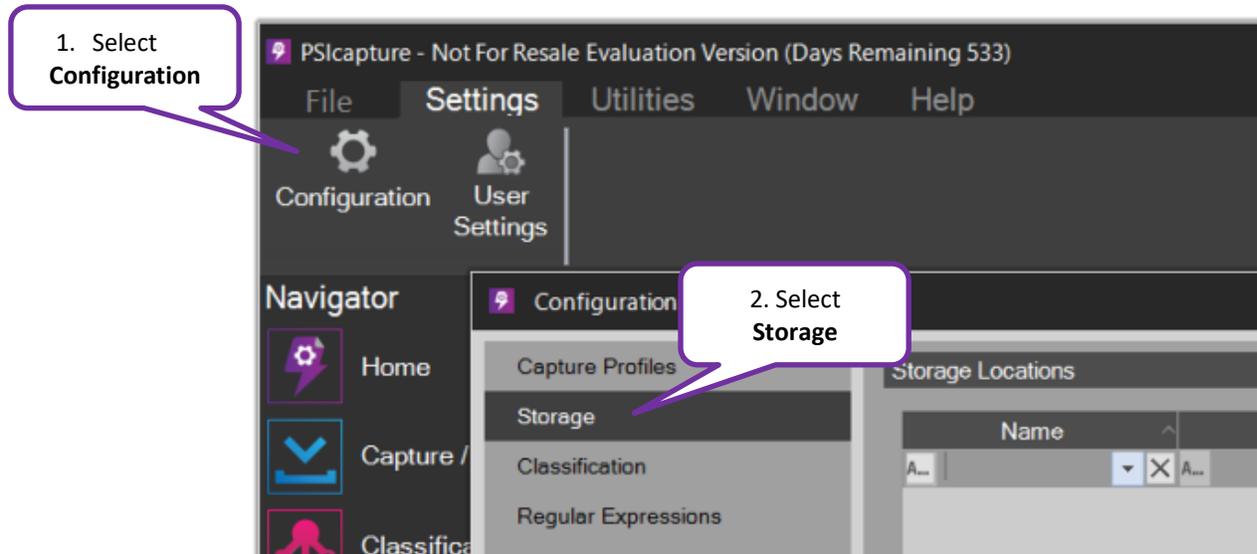
This will reach out to the PSIGEN server to ensure that the license key is valid. You should see three green-checks and the PSICapture product will open.



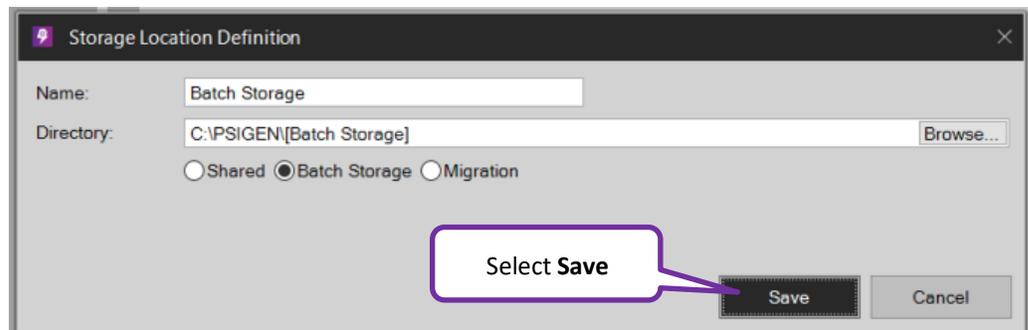
Now you will create two Storage Locations.

One of them will be called **Batch Storage**. This folder will store the image files for temporary internal use within the program. The other will be the **Migrations** folder, which will be the Windows Network Folder destination for files exported by PSICapture.

Select the **Configuration** icon and then select the **Storage** tab. Then select the **Add** button.

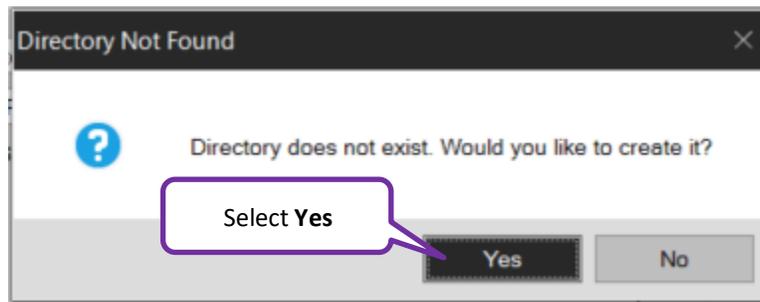


Name the location **Batch Storage**. For **Storage Directory**, type "C:\PSIGEN\[Batch Storage]", set storage type to **Batch Storage**. Then select **Save**.

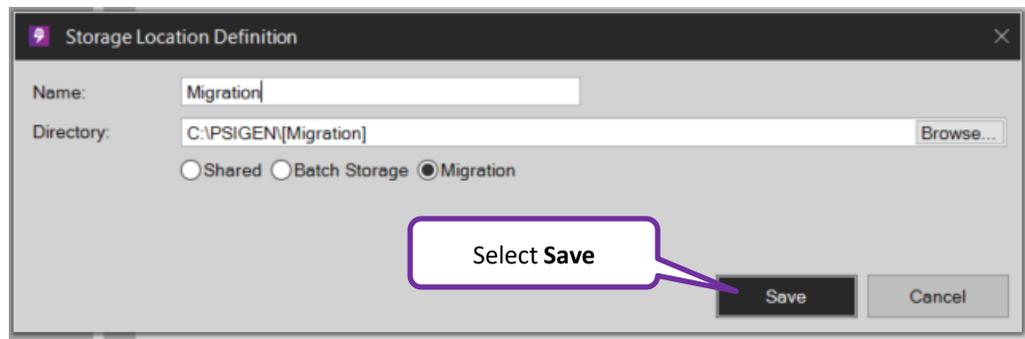


☆ Note:
If you prefer to use another folder for your Batch Storage Directory, please feel free to do so.

This folder does not yet exist on your hard drive, you will be prompted to create it.

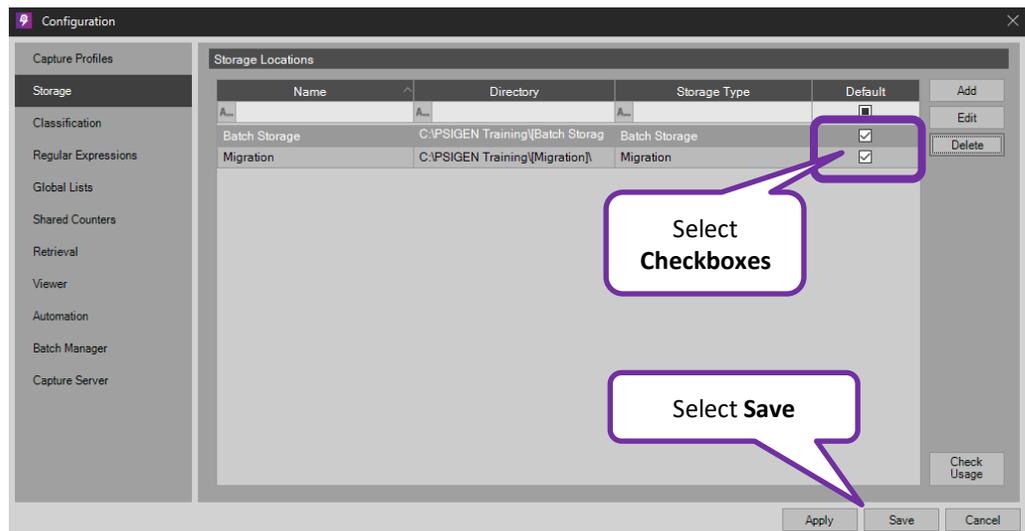


Now **Add** a second Storage Location to be used for your Migrations.



☆ Note:
If you have a main Capture and License Server and have Network Workstations, you will want to make sure your storage locations on the server have the proper share permissions and you use the full UNC path for the directory.

Now that your two Storage Locations are defined, set them as the default and select **Save**.



CONGRATULATIONS!!
You've just installed PSICapture and defined two Storage Locations.